



MARYLAND SCHOOL FOR THE DEAF
BOARD OF TRUSTEES
Meeting Minutes
May 9, 2014
Frederick Campus

MEMBERS PRESENT: Sheryl B. Cooper, Ph.D.; John Ertel, Ph.D.; Dennis Galvan, Ph.D.; Sandy Harriman; Ricardo Hernandez, Ph.D., Robin Kittleman; David Martin; Khadijat Rashid, Ph.D.; Joseph B. Smail, Ph.D., NCSP

SUPERINTENDENT: James E. Tucker

RECORDING SECRETARY: Jennifer Lake

INTERPRETERS: Myra Foley and Bobbie Quinn

President Martin called the meeting to order at 10:20am.

A **MOTION** was made to change the Agenda as the Executive Committee would be required to vote on matters –**DISCUSSION** – Agenda approved with changes - **SECONDED - PASSED.**

A **MOTION** was made to approve the February 7, 2014 Open Meeting Minutes – **SECONDED – PASSED.**

A **MOTION** was made to approve the February 7, 2014 Closed Meeting Minutes – **SECONDED – PASSED.**

President's Report: President Martin asked to move his report to the end.

Vice-President's Report: Dr. Smail shared with the Board that this would be his last meeting as he accepted the School Psychologist position at the Columbia Campus.

Secretary's Report: No Report.

Treasurer's Report: Dr. Ertel shared that he verified with Ms. Lake that the Board is current with all bills and the Board's share of the audit.

The Board will send a letter congratulating Ms. Shockley on her receipt of the Time Life Award.

President Martin shared that on March 10th he was invited by the Frederick PSA to speak at their meeting. Dr. Bahan, Ms. Bourne and Superintendent Tucker also attended and spoke to the group. President Martin shared that Columbia's PSA is a little different and perhaps he, Dr. Cooper, and Dr. Rashid will attend one of their meetings. Last Friday, Dr. Rashid and President Martin met with Ms. NuNu Davis. Dr. Rashid expressed concern that the PNG policy is not very clear. President Martin shared that this past Wednesday there was a big celebration at the Frederick Campus for the Ijams-Vance Dining Hall dedication. There was a good turnout for the event, a lot of Vance family members were in attendance.

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Frederick Campus
Established 1868

Columbia Campus
Established 1973



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A **MOTION** was made to go into closed session at 10:40 a.m.– **SECONDED – PASSED.**

A **MOTION** was made to come out of closed session at 11:06 a.m. – **SECONDED – PASSED.**

Old Business: No Old Business.

New Business:

1. A **MOTION** to approve the 2014/15 MSD Handbook as revised and approved by this Board for publication – **SECONDED – PASSED.**
2. A **MOTION** to approve the 2014/15 Employee Handbook – **DISCUSSION** – As written with the few small changes as discussed this morning – **SECONDED – PASSED.**
3. A **MOTION** to approve the 2014/15 Out-of-State Tuition – **DISCUSSION** – Accepted rates for both day and residential students – **SECONDED – PASSED.**
4. A **MOTION** to approve the Staffing Plan – **DISCUSSION** – Accept Staffing Plan as written – **SECONDED – PASSED.**
5. A **MOTION** to accept the Superintendent’s proposal to waive one of the school make-up days missed due to inclement weather – **SECONDED – PASSED.**
6. Proposed Board of Trustees meeting dates for the 2014-2015 School Year are:
 - Sept 12, 2014 at CC
 - Nov 14, 2014 at FC
 - Feb 20, 2015 at CC
 - May 22, 2015 at FC

A **MOTION** to approve the dates proposed – **SECONDED – PASSED.**

A **MOTION** to close New Business was made – **SECONDED - PASSED.**

Superintendent's Report: Superintendent Tucker shared that the school’s current enrollment is healthy. MSD is hosting the ESDAA Track and Field championships tomorrow. The reception for the 2014 Graduation Speaker, Mr. Howard Rosenblum, will be held on Friday, May 30th and Graduation is on May 31st for those who are able to attend. Superintendent Tucker shared some highlights from the CEASD conference with the Board.

MSD History by Mr. Chad Baker: Mr. Baker presented “A Brief History of the Maryland School for the Deaf” to the Board. A copy of Mr. Baker’s PowerPoint is located in the file.

Open Forum: No one signed up.

Recognition by the Board: The Board recognized the Frederick Campus Maintenance crew for all of their hard work during the difficult winter, removing snow and ice to keep the campus safe for the students and staff. The Frederick Campus Maintenance Crew members recognized were: Steve Allison, Wayne Smith, Jim McKenen, Robert Green, Robert Trice, Gary Milburn, Tim Unglebower, Mitchel LeQuire, Terry Spesick, and Linda Green.

The Board also recognized the Middle School Math team for their recent victory at RIT’s 9th Annual National Math Competition held at the National Institute for the Deaf in Rochester, New York. Middle School Assistant Principal Marty O’Brien introduced the team and the coaches.

Coaches Jeff White and Peter Feldman were present along with the student team members, Rory Lewis, Connor Switenky, Brady Perry, and John Werner, Jr.

Executive Committee Report: No report.

Education Committee Report: The middle school departments will not be merged this coming school year, however this might be considered again later. For now the other issues that came up will be addressed. For example more needs to be done to assist with the transition from Middle to High school, elementary to middle school, and from Columbia to Frederick. There is also a need to look at the layout of the dorms at the Columbia Campus.

Fiscal Matters/Facilities Management Committee Report: Dr. Ertel reported that the bills are paid and Ms. Schwertman is working now to close out FY14 and then she will start working on FY15.

Personnel Committee Report: Dr. Hernandez shared that the committee is closer to a final draft for the Superintendent's job description. The Board needs to have the Superintendent evaluated so this will be an item under New Business at the fall meeting.

Student Life Committee Report: No report.

Trusteeship Committee Report: Dr. Cooper shared that currently 16 seats are filled so there are 3 vacancies. Dr. Rashid will not request a renewal of her appointment this fall. All paperwork for new recommendations will be handed over to Ms. Lake for submittal to the Governor's Appointments office.

Dr. Ertel suggested that a committee work over the summer to review the bylaws with respect to Quorum. The committee should then report to the Board at September's meeting.

The Board evaluated itself upon the conclusion of the meeting on a scale of 0 to 5 with 0 being bad and 5 being excellent. The scores ranged from 4 to 5.

The strengths that the Board expressed regarding the meeting were the flexibility of the members to adjust to the needs of the day, a wise use of the time available, the opportunity to recognize staff and students, and the history lesson shared.

The weakness that the Board expressed regarding the meeting was not meeting Quorum.

A **MOTION** was made to close the meeting at 2:55pm– **SECONDED - PASSED**. Meeting adjourned.

Respectfully,

Roslyn Hannibal-Booker