
Maryland School for the Deaf Board of Trustees

101 Clarke Place, P.O. Box 250
Frederick, Maryland 21705-0250
(301) 360-2005 (Voice)
(301) 360-1400 (Fax)
www.msd.edu



David Martin, President
Julie Bourne, Vice-President
Sheryl B. Cooper, Ph.D., Secretary
Dennis Galvan, Ph.D., Treasurer

Frederick Campus *Established 1868*
Columbia Campus *Established 1973*

Board of Trustees
May 5, 2017
Frederick Campus

QUORUM MET: Yes

MEMBERS PRESENT: Julie Bourne; Sheryl B. Cooper, Ph.D.; Robert Davila, Ph.D.; Dennis Galvan, Ph.D.; Ricardo Hernandez, Ph.D.; Stephen Hlibok; Katherine Hoheusle-Wenger; David Martin; Rebecca Minor, Ph.D.; John Olumoya; Robert Padden; Debra Patkin, Esq.; Denise Perdue; Kirsten Poston; Jennifer Smart, Ph.D.; Tania Thomas-Presswood, Ph.D.

SUPERINTENDENT: James E. Tucker

ASSISTANT ATTORNEY GENERAL: William H. Fields

RECORDING SECRETARY: Jennifer Lake

INTERPRETERS: Myra Foley and Rachel Willard; Jane Sutcliffe committee meetings only

President Martin called the meeting to order at 9:05am. President Martin introduced the new board members. The board broke out into committees to meet.
Committees met.

Accreditation Documents with Tara Holloway: Ms. Holloway explained that MSD is not using the same protocol for the upcoming accreditation cycle but rather a new protocol as approved by the Board. Staff feedback on the foundation documents has been collected and available for the Board to review. Staff feels that the Profile of Graduates needs to be condensed. Most Staff believed the foundation documents were still relevant so it is up to the Board to decide if any changes should be made. The final version of the Foundation documents must be approved by the Board's September meeting in order to stay on track with the required time-line for the accreditation process.

Vice President Bourne and Treasurer Galvan presented a PowerPoint on the work completed by the group assigned to compile the 4 proposed vision statements into one. (A copy of the PowerPoint is included in the May 2017 file).

MSD Cadet Presentation: Jennifer Yost Ortiz introduced the MSD Cadets Instructors and Cadets. The Cadet Instructors thanked the Board for the recognition and thanked the students for their dedication to the program. Each Cadet said a few words about their experience in the program. President Martin presented and read the certificates.

The Board recorded a message for Teacher/Staff Appreciation Week.

President Martin announced that the Board would be entering a short closed session and asked the members of the public to leave.

A MOTION was made to approve the May agenda as written – SECONDED – PASSED.

A MOTION was made to go into closed session at 10:46 a.m. in the Seminar Room located in the Ely Building at the Frederick Campus in order to review and approved closed session minutes from the February 2017 meeting. Members who voted to meet in closed session were Julie Bourne, Sheryl Cooper, Robert Davila, Dennis Galvan, Ric Hernandez, Stephen Hlibok, Katherine Hoheusle-Wenger, David Martin, Rebecca Minor, John Olumoya, Robert Padden, Debra Patkin, Denise Perdue, Kirsten Poston, Jennifer Smart and Tania Thomas-Presswood. Persons attending the closed session were those members listed as having voted to meet in closed session along with Superintendent Tucker, AAG Bill Fields, Jennifer Lake, Myra Foley and Rachel Willard. Authority under § 3-305 for the closed session is to protect the privacy or reputation of individuals concerning a matter not related to public business– **SECONDED - PASSED**. Topics actually discussed were the review and approval of the February 2017 closed session minutes. Actions taken was A MOTION made to approve the minutes with corrections as noted - **SECONDED - PASSED** by the following board members: Julie Bourne, Sheryl Cooper, Robert Davila, Dennis Galvan, Ric Hernandez, Stephen Hlibok, Katherine Hoheusle-Wenger, David Martin, Rebecca Minor, John Olumoya, Robert Padden, Debra Patkin, Denise Perdue, Kirsten Poston, Jennifer Smart and Tania Thomas-Presswood. A MOTION was made to end the closed session at 10:52 a.m. – **SECONDED – PASSED**. The public was invited back in.

President's report – President Martin thanked Superintendent Tucker for keeping the board informed of the different events and accomplishments happening at MSD. The Board has an important role in honoring and celebrating MSD's 150th anniversary next school year. MSD Foundation is having their 30th anniversary next year. Please send Jennifer any corrections for your contact information.

Vice President's report – Vice President Bourne shared that a small group was working on the vision statement.

Secretary's report – Secretary Cooper thanked Mr. Olumoya for setting up the Board email. A letter was written and sent to the American School for the Deaf to congratulate them on their 200th anniversary. The New York School for the Deaf (Fanwood) will be celebrating their 200th anniversary next year.

Treasurer's report – Treasurer Galvan stated that everything looks good according to the bank statements. Not all of the previous Board members attended the spring play so the entire dollar amount that had been approved was not spent.

Superintendent's Report - Superintendent Tucker shared that next year's budget will see a 0.7% increase. There will be no COLA, steps, or salary increases next year. MSD will graduate a large class of 49 seniors. For the first time in history graduation will be held in the gym and

not in the auditorium. The guest speaker will be Ingrid Parkin, the Principal of the St Vincent school in Johannesburg, South Africa.

There are issues with the Mass Notification System so it's still not fully operational yet. The Hessian Barracks work continues. The water pipes project to allow for sprinkler systems in the newer buildings on campus is also progressing nicely. Superintendent Tucker attended the CEASD conference which was held at ASD. ASD will start serving a new population of students, hearing students with autism.

MSD is hosting the ESDAA Track & Field Championship next Saturday. There will be about 150 athletes participating. MSD junior track star Brady Perry will be representing the United States in the Deaflympics this summer in Samsun, Turkey.

MSDF Liaison report – Mr. Hlibok spoke about the ASD 200th Anniversary celebration.

Open Forum – No one signed up.

Executive Committee Report - President Martin shared that Dr. Davila and Dr. Thomas-Presswood have joined the executive committee.

Education Committee Report – Dr. Davila shared that the committee will meet with the campus principals to develop agendas for future meetings.

FM/FM Committee Report – Dr. Galvan shared that the Veditz building will undergo some changes in the near future to renovate the space. There are new dorms coming (2020/2021) which will be more family style. One dorm will come down at a time so the work will be done in phases. At Columbia work is being completed on the roof of the Steiner building.

Personnel Committee Report – Dr. Hernandez stated that the committee has developed the first draft of two surveys for the Superintendent's evaluation. The goal is to have it completed before the end of the school year. Once a test-run among the committee is completed the survey will be sent to the community.

Student Life committee Report – President Martin shared that the handbook was reviewed and the committee is satisfied with the recommended changes.

Trusteeship Committee Report – Secretary Cooper shared that the Board is up to 16 members and all are present today. There are 3 available positions and 3 have been selected to be nominated to the Governor for his consideration. A lot of the current members expiration dates are the same though so it has been proposed that start dates for new members should be staggered. Nothing was done to thank the former members so ideas were discussed. They will be invited to come to the 150th Anniversary event(s) and a letter thanking them for their service will be sent out. A formal orientation for any new members will be held during lunch at the September meeting.

Old Business - No old business.

New Business

- Approval of 2017/18 MSD Handbook – A **MOTION** was made to accept the changes discussed this morning for the handbook and to complete the handbook – **SECONDED – PASSED**. One member sustained from vote.
- Approval of 2017/18 Out-of-State Tuition – A discussion on out-of-state tuition took place. A **MOTION** was made to approve the out-of-state tuition – **SECONDED – PASSED**.
- Approval of Staffing Plan – A discussion on the purpose of the Staffing Plan took place. A **Motion** was made to approve the staffing plan with the requested revisions – **SECONDED – PASSED**.

MSD's 150th Anniversary with Lori Bonheyo: President Martin introduced Lori Bonheyo co-chair of the MSD 150th Anniversary Committee. Student events for the 150th Anniversary will be managed by Jennifer Yost Ortiz,, everything else will be managed by the 150th committee. More financial support is needed in order to fund the planned events. Any remaining funds upon the conclusion of all of the vents will be used for student scholarships. The hope is that the funds will continue to grow for future student scholarships.

MSD Foundation with Sam Fava: President Martin introduced Sam Fava member of the Maryland School for the Deaf Foundation and parent of a MSD alumnus. Mr. Fava stated that MSD Foundation recently received a request from the School to fund the purchase of Chromebooks in order to move the school's efforts forward to provide each student with a device for classwork. While MSD Foundation is supportive of the request the hope is to partner with the Board so the Foundation is asking the Board to contribute \$25,000 of the total \$124,500 needed. A discussion took place. The Board will discuss the request later. President Martin thanked Mr. Fava for his time.

New Business Continued

A discussion took place on known upcoming expenses such as the 150th Anniversary event for all current and former board members. A **MOTION** was made that the board direct \$5000 to the Foundation for the purpose of partnering with them to support the purchase of the Chromebooks and that the Board engage in a budget analysis to determine appropriate uses of the funds in the future – **SECONDED – PASSED**.

- Request for waiver of one make-up day – A **MOTION** was made to waive one school day from this school year – **SECONDED – PASSED**.
- BOT meeting dates for 2017-2018 year
 - Friday, Sept 8 @ CC
 - Friday, Nov 17 @ FC
 - Friday, Feb 9 @ CC
 - Friday, May 4 @ FC

A **Motion** was made to approve the 2017-2018 meeting dates as discussed – **SECONDED - PASSED**.

- BOT Elections for 2017-2019 term
 - Treasurer Galvan was asked if he was willing to continue to serve as Treasurer. He responded with a yes.
 - Secretary Cooper was asked if she was willing to continue to serve as Secretary. She responded with a yes.
 - Vice President Bourne was asked if she was willing to continue to serve as Vice President. She responded with a yes.
 - President Martin was asked if he was willing to continue to serve as President. He responded with a yes.

President Martin asked if anyone else wanted to serve in any of the positions to please speak up and let the Board know. A **MOTION** was made to accept the current slate of officers – **SECONDED – PASSED**. President Martin thanked the members of the Board for their confidence in the current officers.

A **MOTION** was made to approve the vision statement as is – **SECONDED – DISCUSSION** – change “MSD” to “The Maryland School for the Deaf” – friendly amendment by Dr. Galvan – **PASSED**.

A **MOTION** was made to close new business – **SECONDED – PASSED**.

A **MOTION** was made to adjourn the meeting – **SECONDED – PASSED**.

Respectfully,
Sheryl B. Cooper, Ph.D.
Secretary

The Board evaluated itself on a scale of 0 to 5 with 0 being inefficient and 5 being efficient. The scores ranged from 4.75 to 5. The strengths that the Board expressed regarding the meeting were full member attendance, a lot of material was covered and there was honest, open conversation. The weakness discussed was that the full board did not review the recommended handbook changes as a group.